



Date: January 07, 2021
Current Meeting: January 21, 2021
Board Meeting: January 28, 2021

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Deputy of Governance & Audit Brian Atkinson
SUBJECT: Consideration and Approval of Governance & Audit Procurement Review

ACTION ITEM A – 11

RECOMMENDATION:

Review and receive Governance & Audit Report 2020-9

- Procurement Review

BACKGROUND:

The FY 2020 Internal Audit Work Plan approved by the Governance and Audit Committee included a review of IndyGo's Procurement Process.

DISCUSSION:

IndyGo's Procurement team is responsible for purchasing, contracts administration, and the disadvantaged business enterprise program. Procurement ensures IndyGo is compliant with Federal, State, and Local guidelines, given the volume and variety of grants funding the various projects and initiatives across the agency.

As a result of our review, we have noted three opportunities for process improvement and one opportunity for internal control improvement.

- Web-Based Procurement Solution
- Conflict of Interest Assertion
- Vendor Performance Evaluation
- Key Performance Metrics

We would like to recognize current Procurement leadership, and the entire Procurement team, for having implemented the policies and procedures that have supported the positive results of our review.

ALTERNATIVES:

N/A

FISCAL IMPACT:

No Fiscal Impact

DBE DECLARATION:

N/A

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Governance & Audit Committee on January 21, 2021.